

## Admission as a doctoral student with a foreign academic degree

**Application for recognition for a foreign academic degree as well as the admission as a  
doctoral student**



The application for admission must be carried out promptly  
and is a prerequisite for your PhD.

**Only complete documents will be accepted!**

You are welcome to send us the documents by e-mail for a review before  
submission: [Physik-promhab@uni-wuerzburg.de](mailto:Physik-promhab@uni-wuerzburg.de)

The following documents must be brought along for the application:

1. **Written application for recognition and admission**, including an explanation of whether previous academic degrees had been attempted to be acquired \*
2. A dated and personally signed **curriculum vitae** with a description of the educational path and precious occupations \*
3. Copies of all **degree certificates** (Master/Diploma/Bachelor/...) plus original for comparison
4. Copies of all **certificates (=report with marks)** (Master/Diploma/Bachelor/...) plus original for comparison
5. **Bound copy of the master's thesis** with abstract in English
6. Copy of the **Transcript of Records** with **Diploma Supplement** (Master/Bachelor/...) plus original for comparison or study book [including all certificates/credits filed in original]
7. Copy of the fully completed and **signed support agreement** in accordance with the framework PhD regulations
8. Statement of your doctoral father/mother about the master thesis
9. Proposal for the **advisory committee** acc. §4 Abs. 1 \*
10. Completed data entry form for PhD statistics \*
11. **Certificate of enrollment** (Please request this from the Office of Student Affairs and submit it afterwards)

*(Documents marked with \*can be downloaded as a sample from the homepage)*

After examining the documents and recognizing the degree, you will receive your admission and a letter for the student office. These two letters should be submitted to the International Office immediately, so that your enrollment/enrollment for doctoral studies can be processed.