

Documents for admission to the doctoral examination (PromO 2019)

The following documents are required for the application to the doctoral examination: (documents with * can be downloaded as a pdf)

1. **written application** for admission to the doctoral examination with original signature *
2. the **PhD thesis** as
 - a **typewritten manuscript**
in **six** copies (hard bounded) (PromO 2019 §10)
 - a PDF-File upload to wueteams: <http://go.uni.wue.de/promhabupload>
(dissertation includes: title page according to § 10 para. 3 (appendix 1), summary in german and english language, contents/literature, page numbers)
3. **statement of the expert mentor** (appendix 3)*.
4. **Affidavit according to an oath insurance** (one form)* about the independence of the scientific services rendered, in particular about the fact that
 - the applicant has prepared the dissertation independently and has clearly identified adopted contents.
 - the applicant has not been given the opportunity to work on a doctoral thesis commercially and, in particular, has not engaged the services of a person or organization that seeks supervisors for the preparation of doctoral theses in return for payment,
 - the rules of the University of Würzburg on good scientific practice have been observed by the applicant.as well as according to § 9 paragraph (d) ff a statement about it,
 - whether the dissertation, in whole or in part, has already been submitted to another faculty with the aim of obtaining an academic degree, and if so, with what degree of success
 - the applicant has already acquired or attempted to acquire previous academic degrees

- that for all illustrations and texts for which the exploitation rights do not lie with the doctoral candidate, these have been obtained from the rights holders and that the text passages or illustrations are marked in accordance with the legal requirements, and
 - in the case of illustrations taken from the Internet, the corresponding hypertext link has been provided.
5. an updated **list of publications** of written published scientific work
- in **printed form** and
 - as a **pdf-file** upload to "wueteams": <https://go.uni-wue.de/promhabupload>
(This includes the list of publications and one copy of each written publication belonging to it. **Please collected in one pdf-file**)
6. A detailed and (gapless) **updated CV** (Curriculum Vitae; with original signature + date) with representation of the educational path and the indication of the practiced profession
(sample on homepage)*
7. Are **all reports regarding the yearly subject mentor meetings** (according to § 4 para. 3) submitted to the PhD office as required?
8. An **official certificate of good conduct** ("Führungszeugnis") if the applicant has not been employed in the public service at the Julius-Maximilians-University, in the last three months (copy of the current employment contract) or is not enrolled as a student at the University of Würzburg.
The certificate of good conduct must **not be older than three months** and has to be sent directly to:

Fakultät für Physik und Astronomie
z. Hd. Promotionsbüro
Am Hubland
97074 Würzburg

For the request of a cumulative dissertation, the following documents must also be submitted in their **completely filled out** form:

1. Requirement:

If you specifically plan to submit in cumulative form, please be sure to contact the PhD-office **before beginning your writing work (!)**.

2. If rights of third parties are affected, a **corresponding written information** to the chairperson of the doctoral committee must be included:

☐ Declaration of Authorship (Appendix 4)*

☐ Declaration of Authorship (Form)*